
Section I. Invitation for Sealed Quotation

Name of the Office: Namobuddha Municipality

Address of the Office: Bhakundebesi, Kavrepalanchok

Invitation for Sealed Quotation for the procurement of **supply and delivery of Sanitary Pad**

Sealed Quotation No: NMUN/SQ/GOODS/2081/082-02

Date of first Publication: 2082-02-29

1. The *Namobuddha Municipality Office* invites sealed quotations from registered Suppliers for the **supply and delivery of Sanitary Pad**.
2. *Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of Namobuddha Municipality Office, Bhakundebesi, Kavrepalanchok, Phone No. 011-404031 or 9746960532, email address: info@namobuddhamun.gov.np, namobuddhamun@gmail.com .*
3. *A complete set of Bidding Documents may be purchased from the office of Namobuddha Municipality by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, Tax Clearance Certificate of f/y 2080/081 BS. VAT/PAN registration certificate and upon payment of a non-refundable fee of NRs. 1000.00 till 2082-03-04 B.S. during office hours.*
4. *Sealed bids must be submitted to the office of **Namobuddha Municipality** by hand on or before 12:00 PM on 2082-03-05 B.S. Bids received after this deadline will be rejected.*
5. *The bids will be opened in the presence of Bidders' representatives who choose to attend 13:00 PM on 2081-03-05 B.S. at the office of Namobuddha Municipality Office, Kavrepalanchok. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of NPR 35,500.00, which shall be valid for 30 days beyond the validity period of the bid (i.e. [insert the date]). If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No. **Ga-3-1540100303000002** at Rastriya Banijya Bank Ltd., Bhakundebesi Branch and submit the receipt of the deposited amount of cash along with the Sealed Quotation.*
6. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.